

## Agenda

1. Brief financial/grant update
2. Proposal to amend bylaws to define "current student members"
3. Call for Officer Nominations (See [bylaws](#) for roles and responsibilities)
4. Continuation of fundraiser discussions from 9/18
5. Open discussion

## Attendees

Gianine B, Cassie P, Kevin C, Stephanie D, Julia W, Mike H, Colleen D, Daria S, Andrea V, Amy H

## Meeting Minutes

### Haverford Township Day

- Permit for parade and 1 booth acquired
  - Only 1 booth remained, request sooner next year we requested it 9/25 this year
  - Who do you reserve the permit from?  
[https://haverfordtownship.org/Parks\\_and\\_Recreation/Haverford\\_Township\\_Day.html](https://haverfordtownship.org/Parks_and_Recreation/Haverford_Township_Day.html)
  - Request booth on end, one year a neighboring booth complain that the crowd around our booth was blocking their foot traffic
- The robotics team has a table and canopy to bring to the event
- <https://gertrudehawkchocolates.com/>
  - Ordering 50
  - Took about a week to hear from a representative
  - Will ship out next business day once order form is emailed back
- Laptop stickers and bracelets (sticker app for stickers)
  - Minimum donation of \$1
  - Suggestion to add a team website to sticker
  - Cost 50 for \$26, \$60 for 200
  - Buy 500 matte for \$116
- Discount cards - orders from vistaprint
- Sign-Up Genius
  - Set-up time: arrive between 7:30 and 9:30
  - 2 booster club representatives per shift
    - 2 hour shifts plus 1 2.5
  - Clean up: cleaned up by 3:30
  - Andrea V
- Bring 2 tables, gianine to bring one, robotics team the other
- Money box? Borrow cub scouts box - Andrea V
- Venmo - set up, they will take a cut - Gianine
  - \$50 1s, \$10, \$20
- Business card
  - Put [hrbc@team484.org](mailto:hrbc@team484.org)
  - Website
- Printout of QR Code - Mike Hannon
- Create poster that highlights season recap

- Print out to bring to H-Town Day

#### Finance Update:

- Boeing ran out of funding for grant this year
  - Can get volunteer hours to be paid out:  
<https://boeingbenefits.com/family-member/family-gift-matching.html>
- Bank of America Grant
  - <https://team484.org/booster-club/>
- Sponsor Packet (<https://team484.org/support-us/>)
  - Julia to send it to brother's remodeling company and Piazza Honda
  - Look into bio-tech companies, Daris to look into Lankenau
- Robotic safety company - Marcus
- Beatty Lumber - Gianine to reach out, has supplied wood/store credit for field artifacts in previous years
- School funds from last year - \$5000 follow up with superintendent
- Grant tracker - Cassie to create and send out
- Local hardware stores for in-kind donations?

#### Proposition to Bylaw changes

- Define "current student member"
- Change to "opt-in"
- "Alumni parents and mentors"
- Add a due?
- Add requirements to have clearances to vote

#### Calls for Officer Nominations (Interim)

- Interim Co-Presidents - Stephanie and Cassie
- Interim Treasurers - Julia
- Redfine roles when we update bylaws
- Chairs
  - Each fundraiser has it own "chair"
  - Webmaster - Mike Hannon
  - Social Media/Communications - Daria
  - Graphics - Clearance to work with the students
  - Discount Card Chair - Colleen

To be discussed further...

Voting requirements?

- Dues? Attendance? Clearances?

Fundraisers at certain restaurants some book far out not until december, when to apply?

Set date with Taddeo's - weekend after H-Town Day

Daria to make flyers

Scrip fundraiser? - Julia

**Next Meeting Next Monday at 7pm in the Robotics Room**

See action items below

### Action Items

- Send out sign-up genius for HTD Booth - Andrea V
- Send out sign-up genius for room snacks - Andrea V
- Supply cash box for HTD - Andrea V
- Email Restaurant Fundraiser Info - Colleen D
- Put together poster highlighting 484's accomplishments - Students (per Stephanie's suggestion)
- Set up Venmo Account for HRBC - Gianine
- Order Discount Cards and Business cards - Cassie
- Order Candy Bars - Cassie
- Print sign w/ QR Code for HTD - Mike H.
- Add sponsor packet to team website - Mike/Cassie
- ~~Order stickers - Mike H~~
- Create flier for Taddeo's fundraiser - Daria S.
- Send flier to Taddeo's for approval - Mike H.
- Set up social media accounts for HRBC - Daria
- Look into Lankenau grants/sponsors - Daria
- Set up RaiseRigh Scrip Program - Julia W
- Look into Bank of America Grants - Julia

**Next Meeting Next Monday at 7pm in the Robotics Room**