

3/4/2024 HRBC Meeting

Attendees: Kathay, Mike, Gianine, Kristin, Colette, Colleen, Julia, Dianelle, Jason, Cassie

Financial: Booster- \$15,066.99 . Sat Lunch GCs \$500 minus 2 lunches bought, Costco \$50 GC was spent by Colleen on snacks for robo room

- New Venmo Donation \$48.95
- Colleen sold discount cards totaling \$67.97 through venmo
- Received a \$500 donation from Comcast on behalf of a employee
- Vanguard check received for \$553.12
- \$150 made from 1st C&M.
- \$200 frc \$160 ftc activity fees and assorted money for candy/snacks being deposited by gianine tomorrow.
- NO Reimbursement request/expense since last meeting
- Binder of transactions made available for review

Events/ Meetings

- Potluck Dinner Meeting March 18 in the Commons (cafeteria) at 6pm. Sign up genius to come. Bothe ftc and frc robots will be in attendance.
- 2n C&M sale closes 3/4. Sale includes tees with sponsor logos on the back, different color hats. Tees are being offered at a cheaper price now to allow for students to purchase multiples for comps. Third C&M sale, consider increasing price of tees to \$15. Consider separate initial tee sale with sponsor logos in future season. Notes: # of sponsor logos on back does not affect price, colored logos would. 3rd sale should be longer than a week.
- Vote passed for new treasurer, Cathay Young. Transactions history and info will be printed and be made available at biweekly HRBC meetings by Julia.
- Next fundraisers:
 - Tentative Freddie's Wed April 3
 - Tentative Iron Hill on a Wed
 - Candy Bars- 30 boxes, try to track sales this time
 - Worlds Committee is looking into a Quizo night with raffle baskets before worlds. Ten people per table, 10/person. Venue options: St Marys Ardmore \$550 for 5 hrs (Danielle), American Legion, CREC \$110 /hr 100p. Possible alumni contact Sean McQuire may be able to host.
 - Possible Summer fundraiser: 3-4th grade lego club, one time 3 day summer event morning or afternoon . Virtual coding event. Assess after the girl scout event.
- Upcoming fundraiser: May 4 Girls Scout event badge with kit, tentative ●
Access for Spring Break follow up with Berardoni, Julia

Chairs Updates

- Colleen
 - Potential Get together event for students - Wynnewood Lanes
 - 12 lanes (up to 6 people per lane)
 - 2 hours of unlimited bowling and free shoes
 - \$1,020 is the cost. \$100 deposit is required (\$15/person)
 - 72 people total can participate
 - Food and drink add on option
 - No elevator/ not handicap accessible

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- Gianine
 - Working on State exempt form and tax filing filed, awaiting response
 - Will file 990N postcard for 2023, Complete
- Julia
 - RaiseRight Acme egift card now scannable at self checkout
 - RaiseRight February total \$53.37
 - University Lodge #51 Thank you sent
 - Milo has agreed to work on scrolling sponsor logos for the website during robotics meetings
- Cassie
 - Banner being printed at staple, needs to be added to Google Drive
- World's Trip Committee Meeting 2/26: Stephanie, Kristin, Jason, Julia, Chris and Colette attended. Approx 25 student , 7 rms needed for students
 - Discussed altering the length of stay to tues- Sun for all 12 rooms booked at Embassy Suites Hotel Downtown. This would not be possible for 4 of the rooms and the other 8 would be more expensive overall if we drop a day. Hotel Expense sheet available. All are encouraged to look for a more affordable option, if they would like: Must be within walking distance of the convention center, able to accommodate the entire group and can not be through vrbo or similar rental site.
 - Chaperones: Julia and Mike, Cassie, Gianine, (Krisitn maybe) have already volunteered. Is anyone else interested? Must be available from 4/15- 4/21 or 4/16- 4/22. Must be able to afford the costs associated with the trip. Must be willing to be responsible for 4-6 students. Must have clearances.
 - Nurse requirement: Daria believes she will be able to go as the nurse again. ○ The next Worlds meeting will be 3/11 at 6:45. Discussion will include booking refundable airfare, alternative means of travel (bus/train), possible fundraisers to help prepare.
 - 4 groups, load in crew 9

Other

- Add footer message in email communications to be removed from mailing list
- Has anyone attempted to contact any of the businesses from the "Possible Sponsor/Donor [list](#)"? Any additions?
- Revisit bleacher seat fundraiser for spring sporting events: lacrosse, volleyball, track, baseball, tennis, softball r time, C&M, julia look into also Haverford / H approval needed julia email.
- Agreed to skipping the posting of agendas on HRBC website. Agenda will go out to those on the Booster club roster. Minutes will still be posted online.
- Harbor Freight requested pic with merchandise purchased with gift card. GC has not be used yet.

Commitments Checklist from previous meetings

Cassie, Cathay, Gianine and Julia will meet to discuss the Treasury position. Printouts, Communications through HRBC email, require receipts.

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Cassie will gather student specific info (DOB, full name, gender) needed to book flights for Worlds trip, compile 4 groups of students (make note of drive team and other details needed to be known)
Cassie will order 30 boxes candy bars ASAP. She will asses what kinds of bars should be ordered by what they have left in the room.

Cassie will coordinate potluck dinner meeting for March 18

Cassie will add digital copy of this years banner to the HRBC Drive for future use

Cassie will reach out to alumni contact that may be available to host Quizo fundraiser

Cassie will send a picture of Students with Harbor Freight merch to Krisitn, to accomodates Harbor Freights request

Cassie will request a permit for access during Spring Break. Inform Julia when complete. Cassie will review and edit donation form that was created on Zeffy

Cassie will send out an email to Roboforce alumni that have graduated in the past 5 years, requesting info on their current status with school/work. Ask if they want to volunteer, employer sponsorship or come talk to the current students about their experiences after HS. Self imposed completion deadline 2/15.

Colleen will ask Heather about lack of size stock in 2nd sale.

Colleen will send Julia Margie Tomesetti email address

Colleen will send Julia the breakdown of sold items from 1st C&M sale

Colleen will try to set up dine out event at Freddies for April 3 and an Iron Hill event for a Wed

Colleen is checking with C&M about bleacher seats

Daria look into Lankenau Sponsorship/Donation

Gianine will get balance for lunch gift cards and send to Julia

Gianine will try to obtain a copy of HHS Spring Sports schedule for fundraising opportunities Gianine will deposit outstanding ftc, frc activity fees and snack/candy money and send breakdown to Julia Julia will send out an email requesting Worlds chaperones. Will check in with Daria.

Julia will do research on popcorn maker for fundraising table top Commercial one online at Webstaurant for 110+, amazon for 140+ (BOPs has one)

Julia will research bleacher seats with Haverford H for fundraising

Julia will send thank you/tax info to Margie Tomesetti

Julia will follow up with Berardoni on access to school on holidays where school is closed (MLK and Presidents Day weekends), sports teams have access. Follow up on swipe card access (lock down specific times). Communication with facilities and permits. Julia Beraradoni for holidays mlk, spring break, summer, cheer has swipe card and no teacher. Principal can give access policy. Look at permit for exceptions. We were not on schedule for 3/4 per security guy Dave , need access during spring break, summer.

Julia will create sponsorship form for 484 website "Support Us" tab

Julia will send out another RaiseRight email encourage sign up and making a habit of using at least 1 gc, acme, amazon, starbucks, gas, petsmart

Kristin will make 2nd attempt with Rotary Club

Kristin will send pic to Harbor Freight contact once received by Cassie

Mike will add Zeffy to sponsor and donate page when forms are available

Mike figure out footer: Scroll or Student

Steph will contact Brick and Brew about end of season rooftop beef and beer, May?

Next Meeting 3/18 Potluck

Future:

Include a disclaimer concerning no refund of activity fees in communications.

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