

4/30/2024 HRBC

Attendees: Cassie, Colette, Mike, Danielle, Krisitn, Julia

ASAP ITEMS

- 1. May 9th Volleyball game**
- 2. Sponsor Poster**
- 3. Updated Sponsor Packet**
- 4. Elementary Track Meet May 22**
- 5. School Board Budget Proposal**

Financials: Binder of financial transactions available for review

Balances: Booster-

Upcoming Expenses/ Reimbursement Requests (including mentor travel \$.67x mileage)

- **Approved** Minimum Booster club balance to maintain \$10,000
- **Approved** 2 reusable kits for May 4th Girl Scout event, \$350 each
- **Approved** Ftc 150 reg fee
- **Approved** if students decide to participate in Duel on DE June 22, \$350
- **Approved** purchase of 150 Wawa vouchers totaling \$600
- Cassie has outstanding receipt for uhauls that will be submitted to the school first
- Julia's Hotel Rooms were reimbursed through her credit card company. Hilton has 90 days to dispute.

New/ Upcoming Funding

- Look into Haverford Education Foundation 1 time grant for \$30k- help maintain ms program, start elementary program and expand scouting programs.
- Prepare a budget proposal for the School Board. Include specific items that funds would be earmarked for such as Serve modules, cnc machine, limelight. Kids could present to the school board, student BF is interested. Consider sending request to Schwartz and Mr. Shelton. If under 10k it may not have to go to vote by the entire board. Include accomplishments: 2 years of blue banners, Worlds, MS pilot program, Girl Scouts.
- Awaiting Iron Hill fundraising total.

Events/ Meetings/Information

- Debrief Meeting recap from 4/15
 - Redo Sponsor Packet ASAP so the team can start looking for 2025 sponsors
 - Sponsor Benefits: \$100- \$499 on website, \$500 -\$999 on t shirt, \$1000- 2,499 on banner and robot, \$2,500+ announced at events (reassess 2026 season if too many)
 - Update sponsor deadline and cover to read 2025 season
 - Included 2024 accomplishments
 - Update Photos
 - Adjust "Team Needs" to reflect most current costs
 - Dine in Fundraising- didn't like Tony Roni's

Robotics Room can be reached at (610) 853-5900 ext 2070

- Support Outreach- assist with Girl Scouts, Cub Scouts, Heritage Festival
- Travel arrangements for Worlds or other events as needed
- Need Volunteers for Supporting sporting and local events to: sell bleacher pads, wawa vouchers, bundt vouchers and . Possible 50/50 and/or Cotton candy machine and Iceberg (with kill switch) driving raffle.
- Suggestion to use stickers already on hand to make buttons.
- Cub Scouts are still interested in setting something up. Cassie emailed them today
- Sponsor Poster- Thank you to our 2024 sponsors, with all sponsors listed. Would like to drop off in person and ask them to display in their place of business. Good quality and size.
- Sponsorship and Donors
 - Ask friends and family connections
 - Reaching out to alumni- ask for sponsorship of their employer, donations and/or mentorship
 - Possibility of showing up at sponsors with robot and poster
 - Future Pit display with all donors names, with their approval
- Summer Meetings:
 - Team- Woodman garage and basement available if needed for weeks the school is not available. Tools, robot and supplies would need to be transported.
 - Booster - rotate homes
- C&M sale closed 4/25. We did not meet minimums so we forfeited the fundraising amount to cover extra costs to allow orders to be filled. Need clarification on minimums for next year and consider limiting items back to prior sale if need be. Next sale will not be until next October, should allow for holiday gifts. Consider November sale with Twinkle Inc for non clothing products such as ornaments, blankets, back pack, magnets, water bottles and coffee cups.
- May 4 11-2 Girl Scouts Event

Fundraisers

Team Run:

- Chick fil a fundraiser team ftc fundraiser TBD
- Candy Bars TBD

Booster Run:

- Current :
 - Shake Shack 40 Coulter Ave in Ardmore May 22
 - Bleacher Pads with Robo logo \$20 each or 2 for \$35
 - Taddeos Fundraiser May 3-5.
 - Discount Cards
- In the works:
 - Elementary School Track Meet at HS on May 22nd- bring robot and give out flyers. Awaiting confirm on bringing henry. Need sign up
 - Heritage fest June 2 booths, 1 for team and 1 for Booster Club. Sell bleacher pads, wawa vouchers, drive iceberg robot
 - Why Cook Wednesdays! Ritas

- Bleacher Pads at HHS for Elementary Track event and volleyball game
- Wawa Shorti Vouchers- purchase for \$4, sell for \$5. Can be used at any location and they don't expire.
- Quizo night
 - **Booked** Steph contact \$250 or \$300? for 2 hours Fri 10/25. Does he need a deposit? \$30pp
 - Friday evening 7-10
 - 10 tables of 10 or 12 of 8..... , Goal is 100 people
 - BYOB and food.
 - Raffle baskets, Cases water, snacks and CANDY BARS
 - 1st place table gets their money back, 2nd place gets a prize and last place has to take a goofy picture that will be put on our social media? (need props).
 - Venue: must allow BYOB and food, fit 100 people, have parking, provide tables and chairs. Will need: table cloths, music, camera and props for pics, raffle baskets, raffle tickets
 - Jason- Temple Luthern not available on Fri evenings . **Approved CREC is \$110/hr for multiuse room, available?**
 - Julia- Brookline Fire hall has not resumed rentals since Covid, American Legion Manoa can only accommodate 75 people. Grasslyn cap 60
 - Colette- awaiting availability on St Mary's in Ardmore, \$750 for 5 hours (can we get less hours at lower cost) less than 5 hours
 - Colleen- Sacred Heart doesn't rent for our kind of event.
 - Mike- Annunciation doest have a rental
- Potential future:
 - Why Cook Wed: Nifty Fiftys, Barnabys, Applebees, Snap Pizza, Cenzo's, Crust, Bravo, Havertown Pizza
- Event Needed for following fundraisers
 - Pet a dog or cat for \$1 HTD allow
 - 50/50 at another teams event
 - Cotton Candy Machine

Chairs Updates

- Colleen
 - Working on Ritas Dine In on West Chester Pike. Eagle rd location not ideal.
- Gianine
 - Request for more room/Berardoni Meeting recap.- Berardoni is checking with staff to see if there is any space that can be used. Events are possible on Sundays but not likely on Saturdays. Possibility of Mr. Hoy sharing space.
- Julia
 - Sent all donors a Season Recap email except: Harbor Freight. Still need to send to sponsors: DMI, HEF.
- Mike

- Working on content and looking into new capabilities of accepting payments through team website
- Kristin
 - Will head sponsor outreach database. Will start by compiling past, Discoverhaverford.org list of local sponsors, current and potential list with Julia.
- Stephanie
 - Roboforce Recognition Scholarship Award Implementation. Scholarship for a senior to be presented at the end of year HHS event. Senior awards night
 - Amount \$250, approved 4/15 (need team mentor input)
 - Qualifications and Selection Process
 - Specifics on HS event
 - How does it effect non profit status

End of year/ summer events

- Students are planning end of year event at a park
- Students would like to plan Hershey trip with a Krypton stop
- Potential summer get togethers arranged by Booster Club: Wynnewood Lanes, Delco Axe House, Escape Room, Top Golf, Mini Golf, house get togethers

Team wishlist

- Mobile workbench(s): [Husky Mobile Workbench Cabinet 52"x20"](#) \$698 or [Husky 42"x18" Mobile Workbench](#) x 2 \$298 each
- Limelight 3- vision: april tag and game piece tracking
- USB Accelerator- vision: improved performance and more features
- 3 d printer, newer swerve modules, table saw. Laser cutter,

Other

- Would like to hold specific fundraising meetings to focus separately on: sponsors, donors, alumni, grants, summer events
- Parents Mentors and Mentors with skills are needed

Commitments Checklist from previous meetings

- Cassie will create sign ups for: Elementary Track Meet, Volleyball game, Heritage Festival
- Cassie will create sign up for drinks/snacks for the room, if needed
- Cassie will talk to students about competing in Duel on DE
- Cassie will discuss option of meetings at Woodman garage and basement during summer
- Cassie will prepare budget proposal request for the school board. She will let Booster Club know if they can assist in any way. .
- Cassie will send list of top sponsors to Kristin so she can cross reference with her list.
- Cassie will have the team answer "what the team means to me" to be used in future grant requests
- Cassie will check on alumni draft
- Cassie will look into the 1 time Hav Ed Foundation Grant for 30k and let Booster Club know if they can assist in any way.
- Cassie will get Jumpsuits and logos to Mike for application
- Cassie will talk to student E. about making a 2024 sponsor poster for distribution. Deadline for finished product for distribution 6/1

- Cassie will send out an email to Roboforce alumni that have graduated in the past 5 years, requesting info on their current status with school/work. Ask if they want to volunteer/mentor, employer sponsorship or come talk to the current students about their experiences after HS. (Can the booster club do this?)
- Daria will post the "Behind the Bumpers" and the "Robot Reveal" on social media sites
- Daria to tag sponsors including Harbor Freight on social media sites (need to ask her)
- Kristin and Julia will meet regarding sponsor info: past, current and potential. Julia will include FTC parents in future HRBC emails. Send a welcome email first.
- Julia will check parent availability for summer meetings
- Julia will contact CREC about 10/25 availability and reservations
- Julia will order wawa vouchers
- Julia will send Shake Shack flyer to Mike and Daria and MS and HS
- Julia will edit prior minutes for personal info
- Julia will send thank you and pic to harbor Freight, DMI and HEF
- Julia will look into non profit status allowing scholarship award
- Julia will do research on renting a cotton candy machine or something similar for future fundraising. Contact the township for info on getting a permit for HTD (AJs father food certified)
- Kristin will cross reference Cassie's top sponsor list with her own
- Stephanie will look into the specifics of getting the Roboforce Recognition Scholarship Award implemented.
- Stephanie will call out sponsors on facebook post
- Mike will put PA state exempt on website
- Mike will apply logos to jumpsuits
- Mike will look into new capability of accepting payments through team website
- Mike will contact his Boeing connection

Next Meeting 5/14 6:30-9

Future:

- Local supplier, Twinkle Inc could supply us with additional merch fundraising and swag opportunities (what is the FTCs #, name and logo)
 - Sell: Robo Logo Magnets, Water Bottles, Tote Bags, Blankets, Yard Signs, Sticker Sheets, Backpacks, Glass Ornaments (before xmas), Coffee Cups, Window Decals
 - Window Decals for sponsors "2024 Haverford Robotics Sponsor" to display in storefront windows. Would need to be designed
- Possible Summer fundraiser: 3-4th lego club, one time 3 day summer event morning or afternoon . Virtual coding event. Assess after the girl scout event.